



**Role:** Portfolio Risk Management & Governance Specialist

**Area:** Major Projects

**Location:** Cork/Dublin

**Duration:** Permanent **Salary:** Competitive **Ref:** 010M18

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Ervia is one of the leading Irish commercial semi- state companies and is responsible for the delivery of Gas and Water infrastructure and services to meet the needs of the Irish Economy. Ervia, through its subsidiary Gas Networks Ireland, continues to develop and operate one of the most modern and safe gas networks in the world connecting all natural gas customers to the network, and as of January 1st 2014, Ervia, through its subsidiary Irish Water, is responsible for the provision of all water and wastewater services to over 1.5m customers in Ireland. Ervia is committed to growth, innovation and sustainability and continues to be a major employer in Ireland, providing a dynamic and modern place to work for over 1,700 employees.

Ervia has established a Major Projects business unit responsible for ensuring the delivery of Major Strategic Capital Projects, with an estimated portfolio value of c. €1.5b, across Water and Gas in the Group. Ervia is now recruiting for the position of Portfolio Risk Management & Governance Specialist. This is an exciting opportunity to join this new function at a time of significant change within the organisation.

#### **The Role:**

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The Portfolio Risk Management & Governance Specialist is primarily responsible for managing the risk management strategy across the Major Project Portfolio to ensure the effective delivery of the Projects within the Portfolio and also providing key inputs and updates on risk management across the Portfolio for the purposes of risk reporting at a Group level. The role also supports the governance reporting requirements of Major Projects, providing support in the drafting, review, coordination and submission of a variety of reports and approvals across the Portfolio. The Portfolio Risk Management & Governance Specialist will report directly to Portfolio Governance and Risk Manager.

#### **Duties and Responsibilities:**

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- Develop the existing risk management practices and ensure greater coordination and more focused risk management across the Portfolio of Projects.
- Manage the short, medium and long-term risk analysis approach to ensure consistency and best practice across the entire portfolio.
- Ensure the Major Project Risk Management Standard Operating Procedure is implemented across all projects in the portfolio.
- Ensure the corporate risk methodology and tools are applied to the portfolio of Major Projects.
- Implement Quantitative Risk Analysis Process across all Projects in the Portfolio.
- Ensure risks are managed effectively and Quarterly Risk Workshops are taking place for each Project across the Portfolio.
- Input into delivery planning and forecast modelling from a risk perspective.
- Draft and Coordinate the submission of a variety of reports supporting the governance compliance and reporting requirements for Major Projects.
- Lead the monthly compilation and approval Major Projects KPI reports.
- Manage external Subject Matter Expert Service Providers.
- Raise and escalate issues affecting portfolio and governance, as appropriate.
- Develop best practice approaches to risk management across Major project Portfolio, driving continuous improvement and change where necessary.

- Ensuring and Monitoring compliance with standards and processes.
- Perform other such duties such as Major Projects may reasonably require.

### **Knowledge, Skills and Experience:**

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- Relevant third level qualification.
- Minimum of 5 years post-graduation experience in a senior position.
- Minimum of 3 years post-graduation experience managing in risk management and programme governance of a large scale complex and varied portfolio is required.
- Strong background in and understanding of the governance and compliance obligations of a large organisation.
- Strong commercial and financial awareness in the planning of large scale complex and varied portfolio.
- Extensive Report Writing Skills and Experience
- Experience working to regulatory and project deadlines.
- Experience of developing and maintaining effective strategic partnerships with key stakeholders, internal and external.
- Demonstrated leadership ability, proactive development, motivation and engagement of teams.
- Strong communication skills coupled with excellent business acumen.
- Driver of high standards for individual, team and organisational accomplishment and delivering desired results.
- Excellent communication (both verbal and written) and interpersonal skills.

**The closing date for receipt of applications for this vacancy is the 27<sup>th</sup> February, 2018**

Applications, including a current Curriculum Vitae should be emailed to: [recruit@ervia.ie](mailto:recruit@ervia.ie)

**\*Please include the Reference Number for this Role when making an application\***